**The Morris House Group Practice**

**Performance and Development Review Form**

This form is designed to structure useful discussions at annual performance and development reviews. It also serves to document aims and objectives for the coming year.

**Section A: About You** (*to be completed by the member of staff*)

|  |  |
| --- | --- |
| **Name** |  |
| **Job Title** |  |
| **Review Period** |  |
| **Date of Meeting** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sick Leave Date/s** | **Number of Days** |  | **Bradford Score** | **Score** |
|  |  |  | No concern | 0 |
|  |  |  | Some Concern | 22 |
|  |  |  | Action Required | 45 |
|  |  |  | Consider Disciplinary | 100 |
|  |  |  | Serious Disciplinary Likely | 900 |
| **Total** |  |  |  |  |
| **Bradford Score** |  |  |  |  |

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Member of Staff) Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Reviewer or review panel chair) Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_